

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, November 10, 2020  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (teleconference, joined the meeting in person at 1:10 p.m.)
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
Fred Wiebe	Director of Utilities
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Byron Peters	Director of Planning and Development
Caitlin Smith	Manager of Planning and Development
Grant Smith	Agricultural Fieldman

**ALSO PRESENT:**

- Marc Breault, Paradox Access Solutions (Virtual Presentation)
- Leif Olson, O2 Planning (Virtual Presentation)
- Philip Doerksen, La Crete Recreation Board
- Clinton Edwards, Fort Vermilion Recreation Board
- Greg McIver, Zama Recreation Board (Virtual Presentation)
- Roxanne Tarr, Zama Recreation Board (Virtual Presentation)
- Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on November 10, 2020 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

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Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 20-11-722 MOVED** by Councillor Braun

That the agenda be approved with the following additions:

Service Presentation to James McAteer

7. a) CAO Vacation

8. a) VSI Level of Support

14. b) Remembrance Day

17. b) Revenue Service Sharing Agreement – Town of High Level

**CARRIED**

A presentation was made to James McAteer for his 22 years of service as the caretaker of the Fort Vermilion Waste Transfer Station.

**ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the October 28, 2020 Regular Council Meeting**

**MOTION 20-11-723 MOVED** by Councillor A. Peters

That the minutes of the October 28, 2020 Regular Council Meeting be adopted as amended.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. b) Business Arising out of the Minutes**

None.

**PUBLIC HEARINGS 6. a) None**

**GENERAL REPORTS: 7. a) CAO & Director Reports for October 2020**

**MOTION 20-11-724 MOVED** by Deputy Reeve Sarapuk

That the CAO vacation request be approved.

**CARRIED**

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**MOTION 20-11-725**      **MOVED** by Councillor E. Peters

That the CAO & Director reports for October 2020 be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

**7. b) Disaster Recovery Update**

Disaster recovery update by Disaster Recovery Coordinator Jennifer Batt and Fred Wiebe.

**DELEGATIONS:**

**4. a) Paradox Access Solutions**

Virtual presentation by Paradox Access Solutions.

Reeve Knelsen recessed the meeting at 11:10 a.m. and reconvened the meeting at 11:21 a.m.

**14. b) Remembrance Day (ADDITION)**

Councillor Cardinal recognized the veterans from Hallet-Hansley #243 (Fort Vermilion Legion Veterans) which was followed by a moment of silence.

**MOTION 20-11-726**      **MOVED** by Councillor Jorgensen

That administration gather information from flood affected residents and draft a letter to the Minister of Municipal Affairs and the Insurance Bureau of Canada regarding coverage concerns.

**CARRIED**

**MOTION 20-11-727**      **MOVED** by Councillor Braun

That the presentation from Paradox Access Solutions be received for information.

**CARRIED**

**TENDERS:**              **5. a) Caretaking – Blumenort Waste Transfer Station**

**TENDERS:**              **5. b) Caretaking – Rocky Lane Waste Transfer Station**

**MOTION 20-11-728**      **MOVED** by Councillor Wardley

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That the Blumenort Waste Transfer Station and Rocky Lane Waste Transfer Tenders be TABLED for more information.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:32 p.m.

**AGRICULTURE  
SERVICES:**

**8. a) VSI Level of Support (ADDITION)**

**MOTION 20-11-729**  
Requires Unanimous

**MOVED** by Councillor Bateman

That the VSI funding level remain at fifty (50%) percent for 2021.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES:**

**9. a) Campground Caretaker Contract**

**MOTION 20-11-730**

**MOVED** by Councillor Braun

That all Campground Caretaker Contracts be extended for the 2021 season, at the same rate and service level, and that administration issue a Request for Proposals in the spring of 2021 based on the revised Contract starting with the 2022 season.

**DEFEATED**

**MOTION 20-11-731**

**MOVED** by Councillor Bateman

That all Campground Caretaker Contracts be referred back to the Community Services Committee for review of tender documents and that it be brought back to Council in January 2021.

**CARRIED**

**COMMUNITY  
SERVICES:**

**9. b) Waste Transfer Station Service Agreement Extension  
Request**

**MOTION 20-11-732**

**MOVED** by Councillor Wardley

That the Waste Transfer Station Service Agreement with L & P Disposals Inc. be extended for a one year term ending December 31, 2021.

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**CARRIED**

**DELEGATIONS:**

**4. b) Leif Olsen, O2 Planning**

**PLANNING AND  
DEVELOPMENT:**

**13. c) La Crete Industrial Growth Strategy**

**MOTION 20-11-733**

**MOVED** by Councillor Jorgensen

That the La Crete Industrial Growth Strategy be adopted as presented.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:34 p.m. and reconvened the meeting at 1:46 p.m.

**COMMUNITY  
SERVICES:**

**9. c) Hutch Lake 10 Year Management Plan**

**MOTION 20-11-734**

**MOVED** by Councillor Bateman

That the Hutch Lake 10 Year Management Plan be approved as amended and be submitted to Alberta Environment and Parks.

**CARRIED**

**FINANCE:**

**10. a) Bistcho Lake Cabin Tax Assessments**

**MOTION 20-11-735**

**MOVED** by Councillor Wardley

That administration bring back additional information on the Bistcho Lake Cabin Tax Assessments.

**CARRIED**

**DELEGATIONS:**

**4. c) Recreation Societies – 2021 Operating and Capital Budget Requests**

**MOTION 20-11-736**

**MOVED** by Councillor Braun

That the presentations by the Recreation Societies regarding their 2021 Operating and Capital Budget requests be received for information.

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**CARRIED**

Reeve Knelsen recessed the meeting at 2:43 p.m. and reconvened the meeting at 3:05 p.m.

**MOTION 20-11-737**

**MOVED** by Councillor Bateman

That a letter be sent to the Recreation Boards and all non-profits operating in County owned buildings, stating that they have care, custody and control of the buildings in order for them to be eligible for Alberta Gaming and Liquor raffle and gaming licenses.

**CARRIED**

**FINANCE:**

**10. b) Family and Community Support Services (FCSS)  
COVID-19 Funding Grants**

**MOTION 20-11-738**  
Requires 2/3

**MOVED** by Councillor Bateman

That the 2020 operating budget be amended to include \$62,050 for local Family and Community Support Services (FCSS) COVID-19 funding support, with funding coming from the Family and Community Support Services of Alberta COVID 19 Grant in the amount of \$42,050 and the Emergency Community Foundations of Alberta Grant in the amount of \$20,000.

**CARRIED**

**FINANCE:**

**10. c) La Crete Recreation Board Project – Rebuild One  
Compressor**

**MOTION 20-11-739**  
Requires 2/3

**MOVED** by Councillor Bateman

That the 2020 budget be amended in the amount of \$2,169 for the 2019 La Crete Recreation Board Project – Rebuild One Compressor, with funding coming from the Recreation Board Reserve.

**CARRIED**

**FINANCE:**

**10. d) Cheque Registers – October 26 – November 6, 2020**

**MOTION 20-11-740**

**MOVED** by Councillor Wardley

That the cheque registers from October 26 – November 6, 2020 be received for information.

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**CARRIED**

**OPERATIONS:** 11. a) None

**UTILITIES:** 12. a) None

**PLANNING AND DEVELOPMENT:** 13. d) **5G Telecommunication Network**

**MOTION 20-11-741** **MOVED** by Councillor Wardley

That the presentation on the 5G telecommunication network be received for information.

**CARRIED**

**PLANNING AND DEVELOPMENT:** 13. a) **Bylaw 1203-20 Land Use Bylaw Amendment to Create a Zoning Overlay to Change the Minimum Setback Along 100 Street in the Hamlet of La Crete**

**MOTION 20-11-742** **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1203-20 being a Land Use Bylaw Amendment to Create a Zoning Overlay to Change the Minimum Setback Along 100 Street in the Hamlet of La Crete, subject to public hearing input.

**CARRIED**

Reeve Knelsen recessed the meeting at 4:09 p.m. and reconvened the meeting at 4:21 p.m.

**PLANNING AND DEVELOPMENT:** 13. b) **La Crete Transportation Network Analysis**

**MOTION 20-11-743** **MOVED** by Councillor Bateman

That the Draft La Crete Transportation Network Analysis report and presentation be received for information.

**CARRIED**

**MOTION 20-11-744** **MOVED** by Councillor Bateman

That the concepts and guidance provided within the La Crete

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Industrial Growth Strategy be incorporated into County planning documents.

**CARRIED**

**ADMINISTRATION: 14. a) Caribou Update**

**MOTION 20-11-745 MOVED** by Councillor Jorgensen

That the caribou update be received for information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)**

**MOTION 20-11-746 MOVED** by Councillor Bateman

That the Council Committee Reports be received for information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS: 15. b) Municipal Planning Commission Meeting Minutes**

**MOTION 20-11-747 MOVED** by Councillor Braun

That the unapproved Municipal Planning Commission meeting minutes of October 8 and 22, 2020 be received for information.

**CARRIED**

**INFORMATION / CORRESPONDENCE: 16. a) Information/Correspondence**

**MOTION 20-11-748 MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**CLOSED MEETING: 17. Closed Meeting**

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**MOTION 20-11-749**      **MOVED** by Deputy Reeve Sarapuk

That Council move into a closed meeting at 5:08 p.m. to discuss the following:

- 17. a) Legal Matters (*FOIP, Div. 2, Part 1, s. 17*)
- 17. b) Regional Service Sharing Agreement (*FOIP, Div. 2, Part 1, s. 21, 24, 25*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer
- Fred Wiebe, Director of Utilities
- Don Roberts, Director of Community Services
- Byron Peters, Director of Planning & Development
- Caitlin Smith, Manager of Planning and Development
- Grant Smith, Agricultural Fieldman

**MOTION 20-11-750**      **MOVED** by Councillor Wardley

That Council move out of a closed meeting at 5:18 p.m.

**CARRIED**

**CLOSED MEETING:**      **17. a) Legal Matters**

**MOTION 20-11-751**      **MOVED** by Councillor Wardley

That the legal matters be received for information.

**CARRIED**

**CLOSED MEETING:**      **17. b) Regional Service Sharing Agreement – Town of High Level (ADDITION)**

**MOTION 20-11-752**      **MOVED** by Councillor Driedger  
Requires Unanimous

That the regional service sharing agreement be received for information.

**CARRIED**

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**NOTICE OF MOTION: 18. a) None**

**NEXT MEETING DATE: 19. a) Next Meeting Dates**

Committee of the Whole Meeting  
November 24, 2020  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
November 25, 2020  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 20. a) Adjournment**

**MOTION 20-11-753 MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 5:18 p.m.

**CARRIED**

These minutes were approved by Council on November 25, 2020.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Lenard Racher  
Chief Administrative Officer

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